### DEPARTMENT OF DEVELOPMENT SERVICES



JUL - 5 2017

OFFICE OF PLANNING

# PRE-APPLICATION CONCEPTUAL OVERVIEW



Tel: (954) 921-3471 Fax: (954) 921-3347

Scheduled appointment with a planner required for all submittals.

This Conceptual Overview sheet shall be completed in full and submitted with all applicable documents to the Planning Division (Room 315), two business days prior to the conference.

Each package shall be complete and stapled.

**Pre-application Conference** Dates: NOVEMBER 9, 2015 **DECEMBER 14, 2015 JANUARY 11, 2016 FEBRUARY 8, 2016** MARCH 14, 2016 **APRIL 11, 2016** MAY 9, 2016 **JUNE 13, 2016** JULY 11, 2016 AUGUST-RECESS **SEPTEMBER 12, 2016** OCTOBER 10, 2016 NOVEMBER 12, 2016 DECEMBER 12, 2016 Dates are subject to change

Provide one <u>complete</u> 11"X17" set, including the following documents and drawings: Conceptual Overview (including site and project description), Survey, Preliminary Site Plan, and Elevations, to the Planning Division two business days prior to the conference. An additional 10 sets (11"X17") shall be provided at the time of the Conference.

Site and	<b>Project</b>	Data
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#### Site and Project Description

Describe Existing Use of Property and Buildings (Example: Site currently contains 40 residential units for rent; 10,000 s.f. of retail; vacant lot; etc.) Use additional Sheets if Necessary.

Site currently contains a 35,673 sf warehouse building.

Describe all applicable requests for this project, such as variances, flex or reserve units, zoning changes, special exceptions, or incentives. If applicable, provide justification for each. Use additional sheets if necessary.

Provide any additional information about the proposed project. Use additional sheets if necessary.