

MINUTES OF THE
HOLLYWOOD HOUSING AUTHORITY
HELD
MARCH 9, 2017
AT THE HOLLYWOOD HOUSING AUTHORITY OFFICE

Present: Mr. Martin Schlosberg, Chairman
Mr. Lloyd Edelstein, Vice Chairman
Ms Debra McGowan, Commissioner
Mr. David Dweck, Commissioner
Mr. James Moore – Absent

Also Present: Mr. Tim Schwartz, Executive Director – Hollywood Housing Authority
Ms Kathy Chopard, Recording Secretary

Meeting was called to order at 4:23 pm and roll was called.

A motion was made by Mr. Edelstein seconded by Mrs. McGowan approving the Agenda for this meeting. Roll call vote was unanimous.

A motion was made by Mr. Dweck seconded by Mrs. McGowan approving the Minutes of the February 8, 2017 Board meeting. Roll call vote was unanimous.

RESOLUTIONS AND COMMUNICATION

Mr. Schwartz informed the Board that the Hollywood Housing Authority needed to have a Travel Policy in place. Ms Tilchin made up a model policy and Mr. Schwartz was going to speak to Mr. Malcom Johnson to ask him to review the model policy. Mr. Schwartz asked Mr. Johnson if there is a different way to determine the per diem amount given to each person traveling. Mr. Schwartz is waiting for a response from Mr. Johnson but Mr. Schwartz wanted to present this model policy to the Board. Mr. Schwartz notified the Board that NELROD and NAHRO now have classes on line so employees do not have to go to the seminars, they are able to attend these classes on line, so the travel expenses are reduced a great deal. Mr. Schwartz informed the Board that he will be going to the Washington, D.C. NAHRO workshop on Legislative update. Mr. Schlosberg felt that the per diem was very light.

In regard to the Utility Rate Adjustments – Mr. Schwartz explained that if the Utility Rate amounts change by more than 10% for either Public Housing or Section 8 adjustments will need to be made to the Utility Rates. The Hollywood Housing Authority has received a report regarding Public Housing and there will be no adjustment. In regard to the Section 8 Utility Rate that report has not been received yet.

In regard to the Gatehouse Corporation – A meeting was held regarding representation for Hollywood Housing Authority in the Master Development Agreement between Hollywood Housing Authority and Gatehouse Corporation. After much discussion the Board agreed to use the law firm of Buchanan Ingersoll and Rooney to represent the Hollywood Housing Authority. The Board agreed to have Mr. Tim Schwartz and Mr. Lloyd Edelstein discuss the rate that was to be used by Buchanan Ingersoll and Rooney. After much discussion Mrs. McGowan made a motion to agree to the rate of \$380 per hour, seconded by Mr. Dweck. All Board members were in favor of hiring Buchanan Ingersoll and Rooney at the rate of \$380 per hour. In regard to signing a contract the Board gave Tim Schwartz authority to sign the contract after the Board has reviewed the contract. Mr. Edelstein made a motion to request an engagement letter from Buchanan Ingersoll and Rooney and based on the approval of the letter of the Board, the Executive Director is given authorization to sign this authorization.

MONTHLY EXPENSES

There were no comments.

SECRETARY/EXECUTIVE DIRECTOR REPORT

There were no comments.

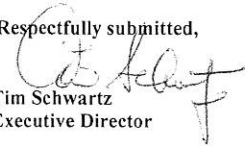
COMMENTS FROM PUBLIC

There were no comments.

ADJOURNMENT

Mr. Edelstein made a motion, seconded by Mrs. McGowan to adjourn this meeting, which was passed without dissent at 5:13PM. All in favor.

Respectfully submitted,


Tim Schwartz
Executive Director

Approved:

Martin Schlosberg
Chairman